

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
WEDNESDAY, FEBRUARY 15, 2017  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session with all members present.**

**1. Invocation and Pledges**

Prayer said by Judge Fowler

**2. Consider and take action on approval of:**

**A. The minutes of previous meeting:**

Motion to approve the minutes of previous meeting as written made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved. (Minutes of meeting held on January 31st)

**B. Payroll changes:**

Motion to approve payroll changes made by Mike Spencer

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

**C. Payroll:**

Motion to approve payroll made by Don Gross

Second by Mike Spencer                      Frank Berka abstained

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copy attached.

**D. Budget amendments:**

Motion to approve budget amendments made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**E. Accounts payable:**

**Bills Previously Paid:**

Motion to approve accounts payable made by Frank Berka

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; 2017 Equal Employment Opportunity Plan; 2017 Upshur County Limited English Proficiency (LEP) Plan; Additional Insured Commercial General Liability Coverage for Sun Coast Resources Inc.; and applications for use of Upshur County roads and rights-of-way and permit requests.**

Motion to record all documents listed above made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Copies attached.

**3. Discuss and take action to accept bid on struck off property in Cause No. 12-3TX.**

Motion to accept the bid for the struck off property made by Paula Gentry

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Copy attached.

**4. Discuss and take action to set Justice Center hours of operation.**

Motion to set the hours of operation at the Justice Center from 8:00am – 5:00pm

Monday, Wednesday, Thursday and Friday and 7:30am - 5:00pm on Tuesday and

7:30am-5:00pm once a month for Jury Selection made by Frank Berka

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**5. Discuss and take action to make an exception to certification pay for Chief Deputy Hazel and Lt. Gary Shirley.**

Motion to approve the certification pay from this day forward made by Paula Gentry  
Second by Frank Berka  
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.

**6. Discuss and take action to approve resolution in support of 2017-18 Homeland Security Grant application.**

Motion to approve the resolution in support of the Homeland Security Grant made by Don Gross  
Second by Paula Gentry  
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.  
Copy attached.

**7. Discuss and take action to award Road and Bridge bids.**

Motion to award the bids listed below made by Paula Gentry  
Second by Mike Spencer  
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.  
Copy attached.

The Judge will send letters notifying any bidders who had lower bids than the alternate chosen and give them an opportunity to come to court and tell why they think they should be awarded the bid. Proposed bids will be awarded at the February 28<sup>th</sup> meeting.

**Gasoline and Diesel Fuel:** Petroleum Traders-awarded

Alternate: Jackson Oil is proposed after letter is sent to Lykins.

**Oil Dirt:** Longview Asphalt-Proposed

Alternates: Wood County proposed after letter is sent to APAC

**Hot Oil Sand:** Wood County-Proposed

Alternate: APAC proposed after letter is sent

**TY D Hot Mix:** Longview Asphalt--awarded

Alternates: Wood County proposed after letter is sent to APAC

**Refined Road Oil:** Bryan & Bryan Asphalt Road Oil, Ltd.-awarded

**Emulsified Asphalt – CRS-2, CRS-2P, AEP, CSS-1:** Ergon-awarded

**Emulsified Asphalt – MC-30:** Asphalt & Fuel Supply-awarded

**Pug Milling:** Material Resources-awarded

**8. Discuss and take action to the Countywide Polling Place Program.**

Motion to approve the Countywide Polling Place Program made by Paula Gentry  
Second by Mike Spencer  
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.

**9. Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

